

AGENDA
HOLBROOK BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS

BOARD OF SELECTMEN

Wednesday, December 2, 2015 at 7:00 p.m.

Holbrook Town Hall, Selectman Noel C. King Meeting Room, Floor 3R
50 North Franklin Street, Holbrook, MA 02343

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

II. MINUTES:

A. Minutes of the Regular Session of Tuesday, November 10, 2015

III. TOWN ADMINISTRATOR'S REPORT:

- A. Citizen Concerns
- B. Communications & Announcements
- C. Committee Updates
- D. Update on Status of Open Issues

IV. OLD BUSINESS:

V. NEW BUSINESS:

- A. **7:15 pm:** Hearing on the application of Shirlee Vaughn dba Nan's Cookie Jar and Creamery for a Common Victualler's License for the purpose of serving prepared foods at 783 South Franklin Street
- B. Accept a monetary donation from Republic Services to be used for the Festival of Lights
- C. Discussion about a Town Slogan Screening Committee
- D. Updates: Public Safety – Treasurer/Collector – Public Works

VI. CITIZENS' COMMENTS:

VII. ADJOURN

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004